



## Achievement, Support & Outreach Committee

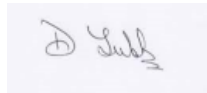
### Terms of Reference 2023-24

#### Our Vision

*Achieving More Together*

#### Our Mission

*Working together passionately to achieve the best outcomes for our SEND children and young people*

Reviewed by:	Achievement, Support & Outreach Committee with CoT, CEO and Clerk
Review date:	July 2023
Ratified by:	Board of Trustees
Ratification Date:	19 <sup>th</sup> October 2023
Review Frequency: <i>Annual, Bi-Annual</i> (Subject to Academy Trust or national policy change)	Annual
Review Date:	July 2023
Chair of Trust/Governor Signature:	

*‘To empower and promote the SEND voice across the systems (local, regional and national)  
To secure the most effective EHC provision for children and young people from the earliest years through  
to Post-19’*

The Achievement, Support & Outreach Committee has wide-ranging responsibility for pupils’ holistic outcomes and the contextual impact of pedagogy, teaching and learning and resources.

### **Authority**

The Board of Trustees will agree and approve the committee terms of reference annually and ensure the committee’s delegated responsibilities are in line with the Trust Scheme of Delegation.

### **Membership**

- The committee shall consist of no less than 4 Trustees appointed by the Board of Trustees;
- The Chief Executive Officer (CEO) as Senior Team representative
- Chair of Trustees (ex-officio with full voting rights)
- A Chair and Vice Chair shall be appointed annually from among the committee members; the appointment of the Chair shall be subject to the approval of the Board of Trustees and will not be the Chair of Trustees.
- The committee may invite other Trustees, Members or persons with specific expertise to attend and provide advice to the committee.

### **Quorum**

The quorum shall be 3 Trustees.

### **Meetings**

The committee shall meet a minimum 6 times per year, usually once per academic term and as required. Meetings shall be held in person or virtually via Microsoft Teams. The committee will report regularly to the Board of Trustees via distribution of committee minutes and reporting at each Board meeting.

### **Monitoring and challenge**

To critically evaluate the extent to which Enable Trust is effective in the core strands of its work:

### **ACHIEVEMENT**

- To monitor the attainment and progress data for all pupils across Enable Trust including the use of grant funding for vulnerable groups
- To ensure robust and challenging targets for sustainable improvement are set for all pupils and students
- To monitor the effectiveness of school improvement planning and work, including the effectiveness of challenge by Local Governing Bodies in individual School Improvement Plans.
- To oversee the effectiveness of curriculum development, redesign and innovative inquiry-led pedagogy within Trust schools, ensuring connectivity between teaching, learning, assessment, holistic outcomes and resourcing
- To ensure the Local Governing Bodies (LGBs) of Enable Trust schools fulfil their duties around safeguarding legislation and Children Looked After (CLA)
- To oversee the effectiveness of School Development Plans and the Schools’ Self Evaluation process and report to the Board on the same
- To establish systematic strategic monitoring visits, learning walks, observations, and scrutiny

## **SUPPORT**

- To oversee the strategic approach to wellbeing of staff and pupils, including strategic management of staff absence and pupil numbers
- To monitor the support offered to the families, carers and parents of the children and young people attending our schools
- To monitor the effectiveness of the LA SEND strategy in supporting the holistic outcomes for all pupils in Enable Trust schools
- To support the Trust's role in engaging with partners in tackling system-wide issues, issues related to schools being at the interface of Health, Social Care and Education and issues centred around local, regional and national SEND priorities
- To oversee the effectiveness of key partnerships that facilitate the Trust's work
- To monitor the extent to which pupil voice is harnessed to effectively meet needs

## **OUTREACH/ ETHOS:**

- The impact of CPD and outreach in school improvement, pupil outcomes, support of families, support of mainstream schools and leadership development
- The quality of work planned and delivered by ETHOS (Enable Trust Holistic Outreach Service)

## **POLICES**

- To review and approve and monitor the effectiveness of delegated policies in line with the Trust Policy Schedule
- To monitor the implementation of key policies

## **OTHER**

- To oversee the Performance Management of the Head Teachers (carried out by CEO and LGB)
- To consider any matters brought to the committee by the Trust Executive

## **Administrative Responsibilities**

- To ensure there are effective Clerking arrangements in place for the Committee
- To set an annual schedule of meetings
- To set the annual workplan for the committee
- To regularly review the committee skills base and make recommendations to the Board for training, development and recruitment of committee members
- To review the terms of reference annually and recommend to the Board for approval

END.