



3rd Annual General Meeting

Thursday 11th February 2021 10:30am, Virtual meeting

MINUTES

AGM 20/21	Item
	<p>Present: Executive Team Local Governors Trustees Members School staff and Headteachers School Improvement Partner</p> <p>Apologies: Barry Carpenter (Patron) Melanie Vongswang (Trustee) New Siblands Local Governors Culverhill Local Governors</p> <p>In Attendance: Frances McMillan (Clerk)</p>
<p>1.0</p> <p>1.1</p> <p>1.2</p> <p>1.3</p> <p>1.4</p> <p>1.5</p>	<p>PROCEDURAL POINTS</p> <p>Welcome: DT, the Chair of Trustees, welcomed all to the Trust's third AGM, noting the unusual circumstances of a virtual meeting and asked all to mute when not speaking. The Clerk holds a record of all attendees.</p> <p>Apologies: The Clerk noted the apologies listed and from Governors of both schools.</p> <p>Declarations of Interests: DT declared his standing interest. No other interests were declared.</p> <p>Proxy Voting: None received.</p> <p>Validity of Virtual meeting: The Clerk clarified that through an extension to the timescale allowed by the Corporate Insolvency and Governance Act 2020, holding the AGM virtually is approved and all decisions made at this forum are valid.</p>
<p>2.0</p>	<p>MINUTES The minutes from 13th February 2020 had been circulated. The Chair asked for approval from the stakeholders that the minutes represented an accurate reflection of the business of that meeting. The minutes were approved as a true record.</p>



	ACTION: Clerk to file approved minutes
3.0	MEMBER BUSINESS: The Chair of Members, Dr Alan Kellas, welcomed all the stakeholders to the AGM and expressed the thanks of the Members to all the school staff, whatever their role, for the effort and sacrifices they have made over the last year, noting that it was very much appreciated by the Members.
3.1	Retirement of Members: The Clerk confirmed Members who have retired over the past year as: Retirement of Keith Lawrence on the 2 nd December 2020. Retirement of Richard Aird on the 11 th February 2021.
3.2	Appointment of Members: The Clerk confirmed Members appointed over the past year as: Philip Beveridge appointed on the 2 nd December 2020. Philip Kemp appointed on the 11 th February 2021.
3.3	Appointment of Trustees: The Clerk confirmed Trustees appointed over the past year as: Donald Cuthbert appointed on 2 nd December 2020. Michael Adlam appointed on 10 th December 2020. Louise Brennan appointed on 10 th December 2020.
4.0	ACCOUNTING MATTERS:
4.1	To receive Enable Trust Accounts, Trustees Report and Management letter for period 1st September 2019 – 31st August 2020: Dr Kellas confirmed that the Members had received the Accounts for 2019-20.
4.2	To confirm that Bishop Fleming Ltd remains as external auditor to Enable Trust: The DFO noted that the Bishop Fleming contract should be reviewed in the coming year.
4.3	To confirm that One West has been appointed as the new Internal Auditor to Enable Trust (1st January 2021): The DFO confirmed that a robust tendering process had taken place and the new provider is in place.
5.0	STRATEGIC MATTERS
5.1	CEO's report to AGM (Appendix A): The CEO offered thanks to all members of our school community for the work they have done over the past year to ensure we continue to meet the needs of children, which is at the heart of all we do. The dedication and innovation shown by all staff to support our pupils, their families and their peers plus the support and challenge offered to the executive leadership by the Local Governors, Trustees and Members has allowed the Trust to continue to flourish in these most challenging conditions. The CEO's report highlighted the system change currently taking place nationally with the formation of 87 Teaching Hubs across the country but noted that Special School Voice is still under represented. Enable Trust is well placed, with our strategic partnerships with other special schools trusts, to influence the national conversations. The CEO thanked the Chair of Trustees for his leadership since he took over leading the board. Earlier in the calendar year the Trust bid for three free schools and while we were not successful, the DfE had applauded the work of the Trust and now we are looking forward to the Two Bridges school project moving forward with an opening date expected in 2023, though subject to planning approval.

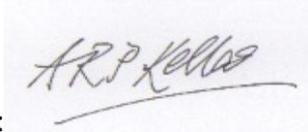


<p>5.2</p> <p>5.3</p>	<p>We plan to augment our SEMH provision with a Trust-based psychologist to help develop new and courageous ways to support pupils with SEMH needs and in which Culverhill have taken a strong lead. This is a timely focus with the fallout from the pandemic and the CEO highlighted the trust wide role of DHT Margarita Steer in developing MH and the culture of the Trust and the achievement of New Siblands being granted a Mental Health award for schools.</p> <p>The CEO reminded all that there continue to be risks and challenges, particularly around funding and recognition for special schools both in and on the wider educational system.</p> <p>Chair of Trustees report to AGM (Appendix B): The Chair thanked all present and the wider community, noting that there are many staff working in school today and unable to join the AGM, for their support in continuing to run our schools effectively day to day plus continuing to look ahead and plan for strategic improvements.</p> <p>The Chair noted that Enable Trust is a forward looking organisation that he is proud to Chair.</p> <p>Enable Trust Vision and Values Framework (Appendix C): The CEO highlighted the work done to clarify the overarching strategic approach for the Trust and the input from the Local Governing Bodies and Board in updating our strategic intents. The framework has been honed and refined to encompass the needs of children from age 2-years through to students in our post 16 provision. The CEO described how our five strategic intents are lived:</p> <p><i>To empower and promote the SEND voice across the systems (local, regional and national):</i> Through our partnerships with other specials schools and trusts.</p> <p><i>To attract, develop and share leadership and expertise in SEND:</i> Equipping and releasing specialist leaders across the Special School sector and enquiry led pedagogy, supporting best practise locally and regionally.</p> <p><i>To secure the most effective EHC provision for children and young people from the earliest years through post-19:</i> Striving to make the offer in our schools the best it can be, constantly questioning and improving.</p> <p><i>To seek our funding and growth to increase the availability and impact of sustainable high-quality provision:</i> A challenging area with multiple facets; we can influence decision makers at local and national levels to ensure provision is appropriately funded.</p> <p><i>To pioneer excellence in staff and pupil achievement:</i> Putting our pupils and staff at the heart of decision making to ensure professional growth and development.</p>
<p>6.0</p>	<p>Any Motions the Members wish to consider: <i>It was noted that the Members receive a summary report from the Board meetings.</i> AK noted that there were no formal motions to consider but that the Members are keen to see how the support of SEMH is developed and put in place in the coming months.</p>
<p>7.0</p>	<p>Any Business the Trustees wish the Members to Consider: The Chair noted that the Board had no business to bring to Members at this time.</p>



8.0	Confirm date of next meeting: Provisional date for AGM 2022: Thursday 10th February 2022 DT closed the meeting 11.10am and thanked all stakeholders for their attendance today.
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Signed as true record:



Chair of Members: _____ Date: 09.03.2021 _____

Chair of Trustees: _____ Date: _____

Chief Executive Officer: _____ Date: _____

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